



**MINUTES OF REGULAR MEETING
OF THE BOARD OF DIRECTORS
BIOLA COMMUNITY SERVICES DISTRICT
March 21, 2024**

The Board of Directors of the Biola Community Services District met for its Board Meeting on March 21, 2024 at the Biola Community Center, Biola, California.

The following were present:

Board of Directors:

Carlos Rodriguez, Vice President
Martha Madera, Board Treasurer
Reyes Lozano, Board Member

The following were absent:

Board of Directors:

Jennifer Duarte, Board President

The following seat is vacant:

Board of Directors:

Vacancy, Board Secretary

Staff – Present.

Public: Billie Miller & Fernando Botello (Mid Valley Disposal staff), Beth & Tom Hullender (Biola Congregational Church members), Andrea Cortez, Phillip Cervantes, Natalia Meza, and Jose Meza.

Roll Call

Roll Call was called.

Call to Order

Vice President Rodriguez calls the meeting together at 6:00PM.

Item 1.0 –Public Comment

None

Item 2.0 – Consent Calendar

2a. Approval of Regular Meeting Minutes Dated February 15, 2024.

A motion is made to approve the regular meeting minutes.

MSC Lozano/Madera Roll Call Vote: 3 Ayes 1 Absent (Duarte) 1 Vacancy

2b. Approval of Special Meeting Minutes Dated March 7, 2024
A motion is made to approve the Special meeting minutes.

MSC Madera/Lozano Roll Call Vote: 3 Ayes 1 Absent (Duarte) 1 Vacancy

2c. Approval of Financials ending February 29, 2024
A motion is made to approve the financials ending February 29, 2024.

MSC Lozano/Madera Roll Call Vote: 3 Ayes 1 Absent (Duarte) 1 Vacancy

AGENDA ITEM

NEW BUSINESS-

Item 3.0 – 2023 Recycler of the Year “Biola Congregational Church”

-Mid Valley Disposal (MVD) Presentation of Award

Billie Miller, Manager of Recycling Programs at MVD, along with Fernando Botello, Coordinator for Recycling, are presenting the award. Each year, the recycling coordinator selects a deserving customer for their diligent efforts in keeping the bins free from contamination. The 2023 recipient is Biola Congressional Church. Representatives from the church are here today to accept the award.

Presentation of award to Biola Congregational Church, no board direction needed.

Item 4.0 - Approve Resolution 2024-06 Calling for an Election to Fill Board Vacancy

Elaine Cervantes, General Manager stated a Special Meeting was held to decide if the Board were going to call for an election or appoint someone to fill the vacancy. The Board ultimately decided to proceed with calling for an election. The County Elections office mandates the approval of a resolution for this process.

The following people made a public comment: Phillip Cervantes

A motion is made to approve Resolution 2024-06.

MSC Madera/Lozano Roll Call Vote: 3 Ayes 1 Absent (Duarte) 1 Vacancy

Item 5.0- Discuss and Approve Resolution 2024-07 Revising Signers for District's Central Valley Community Bank Account

Elaine Cervantes, General Manager, informs that Kirk Ramos, a former board member, remains a signer on our account. It is necessary to update the signer cards to reflect his removal. CVCB requires a resolution to update their records accordingly.

A motion is made to accept Resolution 2024-07 for the removal of former board member Kirk Ramos.

MSC Madera/Lozano Roll Call Vote: 3 Ayes 1 Absent (Duarte) 1 Vacancy

Item 6.0- Discussion on Biola Community Plan and Consider Approval of the Growth and Development of Biola

Elaine Cervantes, the General Manager, is contacting the Board for their input on expansion boundaries and preferences for the Biola Community Plan ahead of the

upcoming April 4th meeting with the County. This includes considerations such as increased commercial areas, residential zones, parks, and more.

The following people made a public comment: Phillip Cervantes and Andrea Cortez

A motion is made to authorize the County to proceed with the community plan and move forward with what the community is requesting, such as including more commercial, apartments, and a parks and recreation facility.

MSC Madera/Lozano Roll Call Vote: 3 Ayes 1 Absent (Duarte) 1 Vacancy

Item 7.0- Report on Banking Options for the District

Elaine Cervantes, General Manager, suggests postponing this discussion due to ongoing projects linked with our financial institutions. She has observed that other institutions lack the remote deposit system that we currently have with Central Valley Community Bank.

A motion is made to table looking for another institute for another 6 months.

MSC Madera/Lozano Roll Call Vote: 3 Ayes 1 Absent (Duarte) 1 Vacancy

Item 8.0-Review the 2023/2024 Hall Rentals

Vice President Rodriguez highlights that our hall prices were increased almost a year ago, prompting an agenda item to evaluate any significant shifts in rental numbers or the stability of demand post-rate adjustment. The General Manager's update reveals that we have observed a rise in revenue since the adjustment, and there are still open slots to fill for the rest of the year.

Informational item only.

Item 9.-Board Member Communications Information

Any Board member may make an announcement, report briefly on their activities, or ask a question for clarification:

- **Vice President Rodriguez-** is still eager to have the water tower painted and illuminated, and he also desires the presence of a representative from the Boys and Girls Club organization for consideration in our town.

Item 10. Staff Reports

General Manager, Elaine Cervantes, presents her staff report and verbally includes the following to her staff report:

- **ATP Project-** Engineer estimated cost of \$300,000 for 18 lights. Submitted budget request for Esmeralda Soria. Elaine submitted a letter to Mrs. Soria which she shares with the public. Elaine received news from Pacheco's office on Tuesday confirming their commitment to cover the costs of the conduits and pull boxes, resulting in a significant savings of \$150,000 for the District.
- **Water System Upgrade Project-** Ruben Mora of the State Water Board, stated that there are no further funds available for the project. He has granted the District a two-day window to locate any relevant correspondence pertaining to the project, with the aim of sustaining its progress and avoiding the need for reapplication.

- **Fresno City College Computer Literacy-** We will need a minimum of 12 attendees to continue holding classes in the future; currently, only 6-7 people are attending.
- **LIHWAP Water Assistance Program-** have received \$14,000+ for accounts.

Item 18.0- ADJOURNMENT 7:03PM

The next regular meeting of the Board of Directors is Thursday, April 18, 2024.

At 7:03p.m. on March 21, 2024 the Meeting of the Board of Directors was adjourned.

I, Marisol Camacho, Board Clerk to the Board for the Community of Biola, do hereby declare under penalty of perjury that the above Minutes are a true report of all action minutes taken at the Regular Board of Directors meeting held on March 21, 2024 at the Biola Community Services District, 4925 N. 7th Street, Biola, CA 93606.

Approved:

Date

Marisol Camacho, Board Clerk

NEXT MEETING OF THE BOARD OF DIRECTORS

April 18, 2023 – Regular Meeting, Biola, CA at 6:00PM