



## Staff Reports

September 19, 2024

TO: BCSD Board of Directors

FROM: Elaine Cervantes

RE: Staff Report

Cc: Marisol Camacho and Morelia Avila

Board Members,

### **District Responsibility for Maintenance along Shaw Avenue and Alleys**

We want to clarify the district's responsibility for maintenance along Shaw Avenue and the adjacent alleys. The district has managed the upkeep of weeds along Shaw Avenue walking path up to Well #3. Beyond this point, maintenance responsibilities fall to the respective property owners. As for the alleys they are sprayed and maintained for weeds twice a year. The District is not responsible for picking up trash, furniture, broken down fences or any other greenery that may be impeding the alley way. That is the responsibility of the property owner.

Specifically, the corner lot at Shaw Avenue and 3rd Street, as well as the property on Shaw Avenue next to Shaw Market, are not maintained by the district. We have contacted the owners of these properties regarding the necessary upkeep, but unfortunately, no action has been taken to our complaints.

As a next step, we will be reaching out to the County for further assistance in resolving these maintenance concerns. Please see attached photos as to the concerned areas.

### **Ad Hoc Budget Committee**

Notice and applications to serve on the Ad Hoc Budget Committee were issued last week. The deadline for submitting an Expression of Interest form was Thursday, September 12, 2024, by 4:00 PM.

The Ad Hoc Committee will be composed of:

- Two board members
- The General Manager
- The Board Clerk
- Two interested Biola residents

We will review the submissions and provide updates on the committee's formation and activities.

## **ATP 5 Biola Community Sidewalk Improvement Project**

On June 17, 2024, work commenced on the Biola Community Sidewalk Improvement Project, which is focused on Biola Avenue from Shaw Avenue to G Street. The construction activities will include:

- Storm drain improvements
- Electrical upgrades
- Concrete work
- Asphalt enhancements

We anticipate that all project work will be completed during the week of September 24, 2024. We appreciate your patience and understanding as we continue to enhance and beautify our community.

Thank you for your continued support.

## **Staff Report: District Maintenance Position Now Open**

The Biola Community Services District (BCSD) is seeking a dedicated and hardworking individual for a part-time Maintenance position. The role will involve:

- Maintaining the grounds of the District
- Upkeeping downtown Biola
- Caring for District Well sites
- Overseeing the Wastewater Treatment Plant (WWTP)
- Reading water meters on a monthly basis

The position has been posted on Indeed, our social media channels, and the district website. We aim to fill the position immediately upon selecting a qualified applicant.

For more details or to apply, please refer to the postings on the mentioned platforms.

## **Community Center Kitchen Freezer and Refrigerator**

The refrigerator and freezer in the Community Center have unfortunately stopped working. A technician assessed the situation and determined that the compressor has failed, with repair costs estimated at approximately \$4,000.

In the meantime, we are borrowing a refrigerator to address immediate needs. However, we will need to purchase a new refrigerator soon.

We will provide updates on the purchase process and any further actions required.

## **Community Outreach**

### **\*Valley Health Team Resource Fair**

The Valley Health Team has partnered with the district to host a resource fair for our community. The event is scheduled for October 3, 2024, from 4:00 PM to 7:00 PM at the Biola Community Center.

Attendees will have the opportunity to benefit from:

- Free health screenings
- Raffle prizes
- A variety of resources from across Fresno County

If you are interested in having an informational booth at the event, please refer to the attached vendor sign-up form and flyer for more details.

### **\*Fresno Economic Opportunities Commission (EOC) Partnership with PG&E**

The Fresno Economic Opportunities Commission (EOC) has partnered with PG&E to assist Biola residents in lowering their energy bills through the CARE, FERA, AMP, and REACH programs.

EOC representatives will be available at the Biola Community Center on the following dates:

- Tuesday, September 3, 2024
- Tuesday, September 17, 2024

If you are unable to attend on these dates, you can apply online at:

<https://www.caliheapapply.com/>

We encourage all eligible residents to take advantage of these opportunities to reduce their energy costs.

## **\*Biola Food Distribution Schedule and Important Information**

The Biola Food Distributions are held three times a month:

- **1st Thursday of the Month** at 8:00 AM
- **2nd Wednesday of the Month** at 8:00 AM
- **4th Wednesday of the Month** at 4:00 PM

On the 2nd Wednesday of the month, United Health will be present to provide free health screenings to residents and anyone interested, at no cost.

Please be mindful that all participants are volunteers, especially during these hot months. We also want to remind everyone that the quantity of food we receive from the Fresno Food Bank can vary—sometimes there's plenty, and other times, there isn't enough. Unfortunately, this is beyond our control, and we appreciate your patience and understanding.

**\*BOARD PACKETS** – Agendas and Board Packets will be sent by email effective August 1, 2023. If a hard copy is needed copies will be available at the office for pickup at your convenience, every Friday before the scheduled Board Meeting of every month. Thank you for your patience as we try and be a little more efficient with staff time and safety.

As a reminder the office hours are as follows:

Monday – office closed

Tuesday – 8:00am – 5:00pm

Wednesday – 8:00am – 5:00pm

Thursday – 8:00am – 5:00pm

Friday – 8:00am – 2:00pm





**BIOLA**

*Harvest Resource  
Fair*

**OCTOBER 3RD, 2024**

**4:00PM-7:00PM**

**BIOLA COMMUNITY CENTER  
4925 N. SEVENTH ST BIOLA, CA 93606**

**FREE HEALTH SCREENINGS •  
RAFFLE PRIZES • RESOURCES**



**VALLEY HEALTH TEAM**

**LIVE BETTER. VIVE MEJOR.**

**FOR MORE INFORMATION CONTACT:**

**XIOMARA MARQUEZ**

**559-203-6701**

**XIMMORA@VHT.ORG**



**Biola Harvest Resource Fair**  
**Biola Community Center**  
**4925 N. Seventh St Biola, CA 93606**  
**4:00pm-7:00pm**

**Hosted by: Biola Community Services District & Valley Health Team**

Informational Booth Vendor Sign –Up Form

Name of Organization/ Business: \_\_\_\_\_

Contact Name (first and last): \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Type of information you plan to share: \_\_\_\_\_

**This event is FREE for informational booth vendors; therefore we ask that you please donate an unwrapped gift for our raffle.**

Type of Raffle Item: \_\_\_\_\_

NOTE: All informational booth vendor fees are FREE. Please provide your own canopy, table, and chairs. Set-up begins at 3:00pm with tear down at 7:00 pm. Please plan to stay during the duration of the event.

**SUBMIT PARTICIPATION FORM TO: Xiomara Marquez-Mora [ximmora@vht.org](mailto:ximmora@vht.org)**

**For further questions, please contact Xiomara:**

**Email: [ximmora@vht.org](mailto:ximmora@vht.org)**

**Phone: (559) 203-6701**

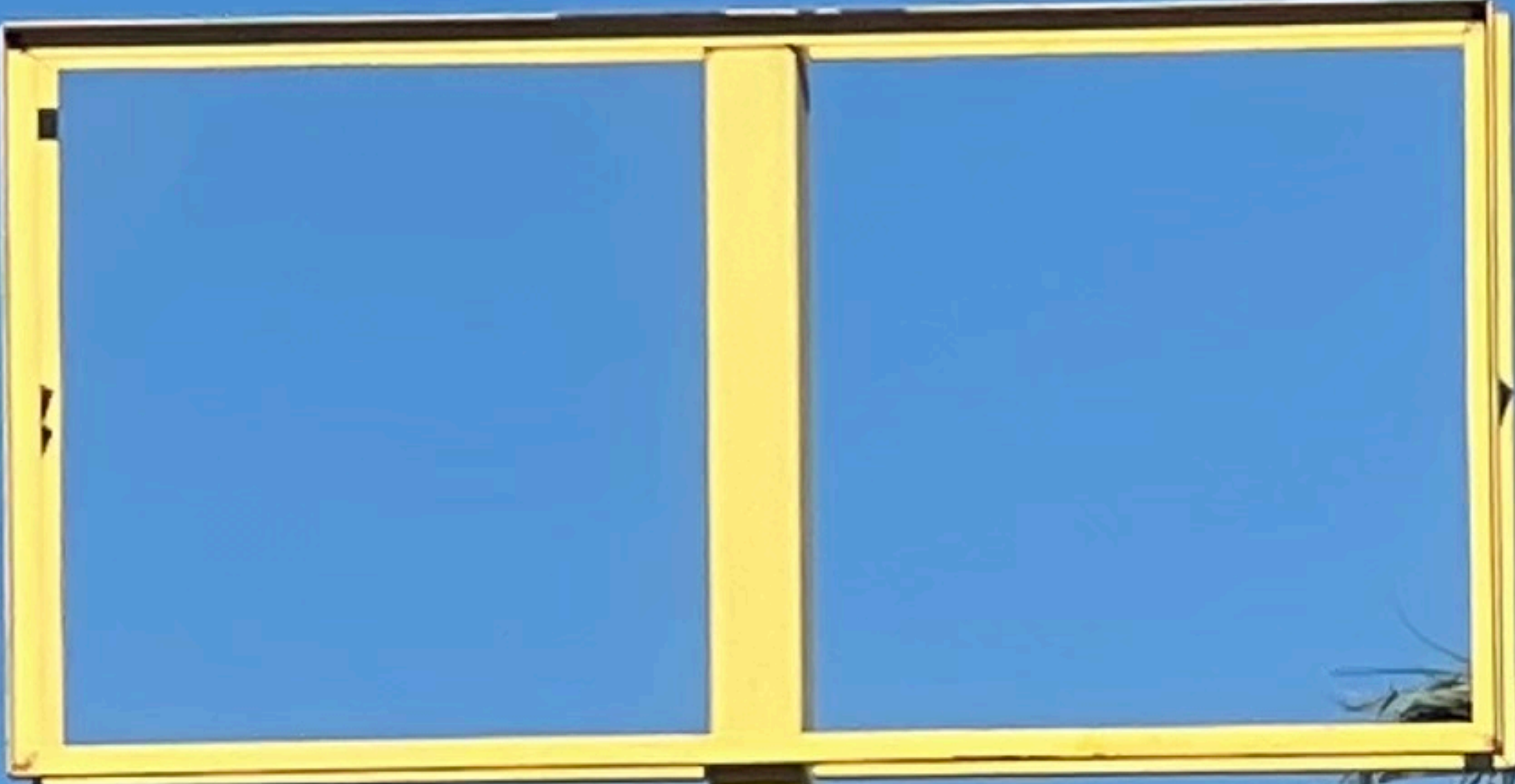












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