



Biola Community Services District

Regular Meeting – Board of Directors
October 17, 2024
Biola Community Center, 6:00 P.M.
4925 N. Seventh Street
Biola, CA

A regular meeting of the Board of Directors of Biola Community Services District is hereby scheduled for Thursday, October 17, 2024 at the District's office located 4925 N. Seventh Street, Biola, CA 93606 at 6:00PM. Pursuant to the District's Bylaws and Rules of Order, this Notice of Regular Meeting shall be delivered to each Director and not less than 72 hours in advance of the meeting and posted in the locations specified and at the District Office.

AGENDA

OPENING CEREMONIES - 6:00 P.M.

Call To Order

Roll Call

Jennifer Duarte- President
Carlos Rodriguez- Vice President
Martha Madera – Board Treasurer
Reyes Lozano- Board Member
Vacancy- Board Member

Pledge Of Allegiance

AGENDA ITEMS

Recommended Action

1. PUBLIC COMMENT

This portion of the meeting is reserved for members of the public wishing to address the Board on any matter within the Board's jurisdiction including items on this Agenda. Comments from the public shall not exceed three (3) minutes unless the time limit is changed by the board president. Multiple comments on the same topic will be limited to a total of 15 minutes. Speakers will be asked, but are not required, to identify themselves and state the subject of their comment. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Board is prohibited by law from taking any action on matters not on the agenda, and no adverse conclusion should be drawn if the Board does not respond to public comment at this time.

Any documents needed to be presented to the Board of Directors as a handout will only be accepted if handed to the Board Clerk for disbursement.

2. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be approved as one item by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, a member of the Board may request an item be removed from the Consent Calendar before action is taken and the item(s) will be considered separately.

(a) Approval of Regular Meeting Minutes

Dated September 19, 2024

(b) Approval of Financials

Motion to Approve

Ending September 30, 2024

NEW BUSINESS

3. Fresno COG's Survey on Identifying Biola Community Needs (Bus Stops, Speed Bumps, Sidewalks, etc.)

Information

Survey Deadline: October 31, 2024

John Hernandez- Director, Vet Net

4. Discussion on Mural Proposal by Jakara Movement and Valley Seed's and Approval of Biola Location for Proposed Mural

Motion to Approve

Domenica Lopez - Assistant Coordinator, UC Merced

5. Approval of Bids for the Biola Wastewater Treatment Plant Upgrade Project and Authorization to Submit Final Budget Approval to State

Motion to Approve

Alfonso Manrique- PE, AM Consulting Engineers

6. Updates on the Biola Community Plan

Information

Anton Kremer-Planner, Fresno County Dept. of Public Works and Planning

7. Report on Status of Vacant Two-Year Seat on the Board of Directors and Appointment Process

Information

Elaine Cervantes, General Manager, BCSD

8. Approval of HHC, Inc.'s Audit Proposal for the BCSD Independent Auditor's Report and Financial Statements for the Fiscal Year Ending June 30, 2024

Motion to Approve

Elaine Cervantes- General Manager, BCSD

9. Discussion and Approval of Contract Renewal with Cuttone and Mastro CPA's for Services Through June 30, 2025

Motion to Approve

Elaine Cervantes- General Manager, BCSD

10. **Approval of Amendments to the BCSD Board of Directors Bylaws** Motion to Approve
Elaine Cervantes- General Manager, BCSD

11. **Approval of Hourly Wage Increase to \$18.00 for Maintenance and Customer Service Representatives** Motion to Approve
Elaine Cervantes- General Manager, BCSD

12. **Discussion and Approval of Board Member Training for the 2025 CSDA’s Special District Leadership Academy (SDLA) Conference** Motion to Approve
Jennifer Duarte- President, BCSD Board of Directors

13. **Approval of Amendments to BCSD Policy No. 2505: Holidays** Motion to Approve
Elaine Cervantes- General Manager, BCSD


14. **Board Member Communications** Information
This is an opportunity for any Board member to make an announcement, report briefly on their activities, or ask a question for clarification related to matters within the Board’s jurisdiction.

15. **Staff Reports** Information
Attached is District’s Staff reports.


16. **ADJOURNMENT**
The next regular meeting of the Board of Directors is Thursday, November 21, 2024.

Note: The agenda items may not be presented in the order they are listed. Materials related to an item on this agenda that are public documents and are submitted after distribution and posting of the agenda are available for public inspection at the District’s office at 4925 N. Seventh Street Biola, CA 93606, during normal business hours. Documents that are public documents provided by others during a meeting will be available at the same location during business hours after the meeting. In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District at (559) 843-2657 at least 72 hours prior to the meeting to enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Date 10/15/24



Jennifer Duarte (Oct 15, 2024 10:51 PDT)
Jennifer Duarte – Board President



Marisol Camacho (Oct 14, 2024 15:19 PDT)
Marisol Camacho – Board Clerk